

Date due:	11/2	11/15	2/1	3/18	3/18	3/18	3/18	6/30
	LDT Plan	VASRA Dues	LOC Staff	Entry Fees	Waiver Cert	Rules Cert	MEL	Capital Equip
Christchurch								
Thompson, AD	N/A	Yes	N/A	Yes	No	No	No	No
Episcopal								
Gowin, AD	N/A	No	N/A	No	No	No	No	No
Fairfax								
Jones	No	Yes	Yes	Yes	No	No	No	No
Forest Park								
Hoagland	Yes	Yes	Yes	Yes	No	No	No	No
Gar-Field								
Schilpp	Yes	Yes	Yes	Yes	No	No	No	No
G Visitation								
McNamara	Yes	Yes	No	No	No	No	No	No
Gloucester								
Hatch, AD	N/A	Yes	N/A	Yes	No	No	No	No
Hylton								
Lazor	Yes	Yes	Yes	No	No	No	No	No
J E B Stuart								
Kusmik	Yes	Yes	Yes	Yes	No	No	No	No
James Madison								
Marx	Yes	Yes	Yes	No	No	No	No	No
Lake Braddock								
Maltenfort	Yes	Yes	Yes	Yes	No	No	No	No
Langley								
Quion	Yes	Yes	Yes	No	No	No	No	No
Mathews								
White, AD	N/A	No	N/A	No	No	No	No	No
McLean								
Hale	Yes	Yes	Yes	Yes	No	No	No	No
Mt Vernon								
Schneider	No	Yes	Yes	Yes	No	No	No	No
Natl Cathedral								
LaViolette	Yes	Yes	No	Yes	No	No	No	No

Date due:	11/2	11/15	2/1	3/18	3/18	3/18	3/18	6/30
	LDT Plan	VASRA Dues	LOC Staff	Entry Fees	Waiver Cert	Rules Cert	MEL	Capital Equip
Oakton								
Mulreany	Yes	Yes	Yes	Yes	No	No	No	No
Potomac								
Bill Wunderle	Yes	Yes	Yes	Yes	No	No	No	No
Robinson								
Criman	Yes	Yes	Yes	Yes	No	No	No	No
Sidwell Friends								
Britton	No	Yes	Yes	Yes	No	No	No	No
South County								
Patterson	Yes	Yes	Yes	No	No	No	No	No
St Albans								
LaViolette	Yes	Yes	No	Yes	No	No	No	No
T C Williams								
Schilling	Yes	Yes	Yes	No	No	No	No	No
T Jefferson								
Applin	Yes	Yes	Yes	No	No	No	No	No
W. T. Woodson								
Ramage	Yes	Yes	Yes	Yes	No	No	No	No
Wakefield								
Donahoo	No	Yes	N/A	Yes	No	No	No	No
Washington-Lee								
Aiken	Yes	Yes	Yes	No	No	No	No	No
West Potomac								
McKeown	No	Yes	Yes	Yes	No	No	No	No
West Springfield								
Bridgewater	Yes	Yes	Yes	Yes	No	No	No	No
Western Albemarle								
Pitts	N/A	Yes	N/A	Yes	No	No	No	No
Westfield								
von Rinteln	Yes	Yes	Yes	No	No	No	No	No
Woodbridge								
Johnson	Yes	Yes	Yes	Yes	No	No	No	No
Yorktown								
Osborne	Yes	Yes	Yes	Yes	No	No	No	No

All the administrative requirements in blue background must be met before a team may compete in any VASRA regatta or meet.

Requirement	POC	Description / Explanation
Launch Driver Training Plan: Associate schools exempt.	Mike Mutter Vice Pres	Each booster organization is required to have a launch driver training plan. Due to Mike Mutter by November 2, 210
VASRA Dues:	Mark Peterson Treasurer	Each booster organization pays \$100 membership dues. No invoice issued. Payment due NLT November 15, 2010 to VASRA Treasurer.
LOC Staff Assignment: Associate schools exempt.	Ryz Obuchowicz Regatta Director	Each booster organization assigns one person to the LOC permanent staff. Names due February 1, 2011 ; attend LOC organizational meeting in Feb.
Rower Entry Fees:	Mark Peterson Treasurer	Each booster organization pays its estimated entry fees prior to the season. The VASRA Treasurer sends a billing statement to Booster Treasurers by end January. Payment due NLT March 18, 2011 . This is our operating capital.
Liability Waivers: Due NLT March 18, 2011 .	John White Secretary	A booster officer certifies all rowers & coaches have signed a liability waiver. The waiver is at this link : www.rowingwaivers.com The certification is at this link: Release of Liability Waiver & Instructions
MEL - Master Eligibility List:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT March 18, 2011 . The MEL verifies that all athletes are eligible to compete for the school.
Rule Book Certification:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT March 18, 2011 . Signed by AD, HeadCoaches, and Booster President to certify they have read the Rules.
Capital Equipment Assessment	Mark Peterson Treasurer	Each booster organization pays a per rower assessment TBD. The VASRA Treasurer sends a billing statement in May to be paid by June 30, 2011 .