

Date due:	11/2	11/15	2/1	3/18	3/18	3/18	3/18	6/30	Date due:	11/2	11/15	2/1	3/18	3/18	3/18	3/18	6/30
	LDT Plan	VASRA Dues	LOC Staff	Entry Fees	Waiver Cert	Rules Cert	MEL	Capital Equip		LDT Plan	VASRA Dues	LOC Staff	Entry Fees	Waiver Cert	Rules Cert	MEL	Capital Equip
Christchurch									Oakton								
Thompson, AD	N/A	Yes	N/A	Yes	No	No	No	No	Mulreany	Yes	Yes	Yes	Yes	No	No	No	No
Episcopal									Potomac								
Gowin, AD	N/A	No	N/A	No	No	No	No	No	Bill Wunderle	Yes	Yes	Yes	Yes	No	No	No	No
Fairfax									Robinson								
Jones	No	Yes	Yes	Yes	No	No	No	No	Criman	Yes	Yes	Yes	Yes	No	No	No	No
Forest Park									Sidwell Friends								
Hoagland	Yes	Yes	Yes	Yes	No	No	No	No	Britton	No	Yes	Yes	Yes	No	No	No	No
Gar-Field									South County								
Schilpp	Yes	Yes	Yes	Yes	No	No	No	No	Patterson	Yes	Yes	Yes	No	No	No	No	No
G Visitation									St Albans								
McNamara	Yes	Yes	No	No	No	No	No	No	LaViolette	Yes	Yes	No	Yes	No	No	No	No
Gloucester									T C Williams								
Hatch, AD	N/A	Yes	N/A	Yes	No	No	No	No	Schilling	Yes	Yes	Yes	No	No	No	No	No
Hylton									T Jefferson								
Lazor	Yes	Yes	Yes	No	No	No	No	No	Applin	Yes	Yes	Yes	No	No	No	No	No
J E B Stuart									W. T. Woodson								
Kusmik	Yes	Yes	Yes	Yes	No	No	No	No	Ramage	Yes	Yes	Yes	Yes	No	No	No	No
James Madison									Wakefield								
Marx	Yes	Yes	Yes	No	No	No	No	No	Donahoo	No	Yes	N/A	Yes	No	No	No	No
Lake Braddock									Washington-Lee								
Maltenfort	Yes	Yes	Yes	Yes	No	No	No	No	Aiken	Yes	Yes	Yes	No	No	No	No	No
Langley									West Potomac								
Quion	Yes	Yes	Yes	No	No	No	No	No	McKeown	No	Yes	Yes	Yes	No	No	No	No
Mathews									West Springfield								
White, AD	N/A	No	N/A	No	No	No	No	No	Bridgewater	Yes	Yes	Yes	Yes	No	No	No	No
McLean									Western Albemarle								
Hale	Yes	Yes	Yes	Yes	No	No	No	No	Pitts	N/A	Yes	N/A	Yes	No	No	No	No
Mt Vernon									Westfield								
Schneider	No	Yes	Yes	Yes	No	No	No	No	von Rinteln	Yes	Yes	Yes	No	No	No	No	No
Natl Cathedral									Woodbridge								
LaViolette	Yes	Yes	No	Yes	No	No	No	No	Johnson	Yes	Yes	Yes	Yes	No	No	No	No
									Yorktown								
									Osborne	Yes	Yes	Yes	Yes	No	No	No	No

All the administrative requirements in blue background must be met before a team may compete in any VASRA regatta or meet.

Requirement	POC	Description / Explanation
Launch Driver Training Plan: Associate schools exempt.	Mike Mutter Vice Pres	Each booster organization is required to have a launch driver training plan. Due to Mike Mutter by November 2, 210
VASRA Dues:	Mark Peterson Treasurer	Each booster organization pays \$100 membership dues. No invoice issued. Payment due NLT November 15, 2010 to VASRA Treasurer.
LOC Staff Assignment: Associate schools exempt.	Ryz Obuchowicz Regatta Director	Each booster organization assigns one person to the LOC permanent staff. Names due February 1, 2011 ; attend LOC organizational meeting in Feb.
Rower Entry Fees:	Mark Peterson Treasurer	Each booster organization pays its estimated entry fees prior to the season. The VASRA Treasurer sends a billing statement to Booster Treasurers by end January. Payment due NLT March 18, 2011 . This is our operating capital.
Liability Waivers: Due NLT March 18, 2011 .	John White Secretary	A booster officer certifies all rowers & coaches have signed a liability waiver. The waiver is at this link : www.rowingwaivers.com The certification is at this link: Release of Liability Waiver & Instructions
MEL - Master Eligibility List:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT March 18, 2011 . The MEL verifies that all athletes are eligible to compete for the school.
Rule Book Certification:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT March 18, 2011 . Signed by AD, HeadCoaches, and Booster President to certify they have read the Rules.
Capital Equipment Assessment	Mark Peterson Treasurer	Each booster organization pays a per rower assessment TBD. The VASRA Treasurer sends a billing statement in May to be paid by June 30, 2011 .