

Date due: 11/2 11/15 2/1 3/18 3/18 3/18 3/18

	LDT Plan	VASRA Dues	LOC Staff	Entry Fees	Waiver Cert	Rules Cert	MEL
Briar Woods		Due 3/1		Due before regatta participation			
Schafer	N/A	Yes	N/A	No	No	Yes	Yes
Christchurch							
Thompson, AD	N/A	Yes	N/A	Yes	Yes	Yes	Yes
Episcopal							
Gowin, AD	N/A	Yes	N/A	Yes	Yes	Yes	Yes
Fairfax							
Jones	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Forest Park							
Hoagland	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Gar-Field							
Schilpp	Yes	Yes	Yes	Yes	Yes	Yes	Yes
G Visitation							
McNamara	Yes	Yes	Yes	No	Yes	Yes	Yes
Gloucester							
Hatch, AD	N/A	Yes	N/A	Yes	Yes	Yes	Yes
Hylton							
Lazor	Yes	Yes	Yes	Yes	Yes	Yes	Yes
J E B Stuart							
Kusmik	Yes	Yes	Yes	Yes	Yes	Yes	Yes
James Madison							
Marx	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Lake Braddock							
Maltenfort	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Langley							
Quion	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mathews							
White, AD	N/A	Yes	N/A	Yes	Yes	Yes	Yes
McLean							
Hale	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mt Vernon							
Schneider	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Natl Cathedral							
LaViolette	Yes	Yes	Yes	Yes	Yes	Yes	Yes

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Oakton							
Mulreany	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Potomac							
Bill Wunderle	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Robinson							
Criman	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sidwell Friends							
Britton	Yes	Yes	Yes	Yes	Yes	Yes	Yes
South County							
Tourtellott	Yes	Yes	Yes	Yes	Yes	Yes	Yes
St Albans							
LaViolette	Yes	Yes	Yes	Yes	Yes	Yes	Yes
St Stephens/St Agnes				Due before regatta participation			
Baldrige	N/A	Yes	N/A	No	Yes	No	Yes
T C Williams							
Schilling	Yes	Yes	Yes	Yes	Yes	Yes	Yes
T Jefferson							
Applin	Yes	Yes	Yes	Yes	Yes	Yes	Yes
W. T. Woodson							
Ramage	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Wakefield							
Donahoo	Yes	Yes	N/A	Yes	Yes	Yes	Yes
Washington-Lee							
Aiken	Yes	Yes	Yes	Yes	Yes	Yes	Yes
West Potomac							
McKeown	Yes	Yes	Yes	Yes	Yes	Yes	Yes
West Springfield							
Bridgewater	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Western Albemarle							
Pitts	N/A	Yes	N/A	Yes	Yes	Yes	Yes
Westfield							
von Rinteln	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Woodbridge							
Johnson	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Yorktown							
Osborne	Yes	Yes	Yes	Yes	Yes	Yes	Yes

All administrative requirements in blue below are to be completed before a team may compete in a VASRA regatta or meet.

Requirement	POC	Description / Explanation
Launch Driver Training Plan: Associate schools exempt.	Mike Mutter Vice Pres	Each booster organization is required to have a launch driver training plan. Due to Mike Mutter by <b>November 2, 2010</b>
VASRA Dues:	Mark Peterson Treasurer	Each booster organization pays \$100 membership dues. No invoice issued. Payment due NLT <b>November 15, 2010</b> to VASRA Treasurer.
LOC Staff Assignment: Associate schools exempt.	Ryz Obuchowicz Regatta Director	Each booster organization assigns one person to the LOC permanent staff. Names due <b>February 1, 2011</b> ; attend LOC organizational meeting in Feb.
Rower Entry Fees:	Mark Peterson Treasurer	Each booster organization pays its estimated entry fees prior to the season. The VASRA Treasurer sends a billing statement to Booster Treasurers by end January. Payment due NLT <b>March 18, 2011</b> . This is our operating capital.
Liability Waivers: Due NLT <b>March 18, 2011</b> .	John White Secretary	A booster officer certifies all rowers & coaches have signed a liability waiver. The waiver is at this link : <a href="http://www.rowingwaivers.com">www.rowingwaivers.com</a> The certification is at this link: <a href="#">Release of Liability Waiver &amp; Instructions</a>
MEL - Master Eligibility List:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT <b>March 18, 2011</b> . The MEL verifies that all athletes are eligible to compete for the school.
Rule Book Certification:	Noel Deskins Wakefield AD	Submitted by the School Activities Director NLT <b>March 18, 2011</b> . Signed by AD, HeadCoaches, and Booster President to certify they have read the Rules.
Capital Equipment Assessment	Mark Peterson Treasurer	Each booster organization pays a per rower assessment TBD. The VASRA Treasurer sends a billing statement in May to be paid by <b>June 30, 2011</b> .