

**VIRGINIA SCHOLASTIC ROWING ASSOCIATION**

P.O. Box 23042 Alexandria, VA 22304

**MINUTES of the BOARD of DIRECTORS MEETING January 4, 2011**

I. The Board of Directors meeting was called to order by the President, Robert Ittig, at 7:37 pm in the cafeteria of Thomas Jefferson HSST. Thirty-three voting members were present as follows:

<b><u>Officer Members</u></b>			
<b>President</b>	Rob Ittig	<b>Vice President</b>	Michael Mutter
<b>Treasurer (Vacant)</b>		<b>Secretary</b>	John White
<b><u>At-Large and Team Members</u></b>			
<b>At-Large</b>	Harry Heim	<b>Mount Vernon</b>	Lisa Schneider
<b>At-Large</b>	Fran Phoenix	<b>NCS / St Albans</b>	Mark LaViolette
<b>At-Large</b>	Ryz Obuchowicz	<b>Oakton</b>	Mike Mulreany
		<b>Potomac</b>	Bill Wunderle
<b>Christchurch (Associate)</b>	Richard Laurence	<b>Robinson</b>	Thomas Criman
<b>Episcopal (Associate)</b>	-----	<b>Sidwell Friends</b>	Elizabeth Britton
<b>Fairfax</b>	Pam Jones	<b>South County</b>	Adale Tourtellott
<b>Forest Park</b>	Curtis Hoagland	<b>T C Williams</b>	Eric Schilling
<b>Gar-Field</b>	Don Schilpp	<b>Thomas Jefferson</b>	Dave Applin
<b>Georgetown Visitation</b>	Charles McNamara	<b>W T Woodson</b>	Mark Ramage
<b>Gloucester (Associate)</b>	Jon Hatch (AD)	<b>Wakefield</b>	Tony Donahoo
<b>Hylton</b>	Dorothy Lazor	<b>Washington-Lee</b>	Tim Aiken
<b>J E B Stuart</b>	Jenny Kusmik	<b>West Potomac</b>	Mick McKeown
<b>James Madison</b>	Ronald Marx	<b>West Springfield</b>	-----
<b>Lake Braddock</b>	Cynthia Maltenfort	<b>Western Albemarle(Asso)</b>	-----
<b>Langley</b>	Nathalie/Jun Quion	<b>Westfield</b>	-----
<b>Mathews (Associate)</b>	-----	<b>Woodbridge</b>	Hal Johnson
<b>McLean</b>	Doug Hale	<b>Yorktown</b>	Michael Osborne

Non-voting Members:

<b><u>Coordinators</u></b>			
<b>LOC</b>	Ryz Obuchowicz	<b>Programs</b>	-----
<b>Charlie Butt</b>	TBD	<b>Trophies</b>	Mike Stilwell
<b>Personnel</b>	-----	<b>Web Master</b>	-----

<b><u>Committees</u></b>			
<b>Bylaws</b>	John White	<b>Grievance</b>	Harry Heim
<b>Coaches</b>	Mary King	<b>Historian</b>	Ryz Obuchowicz
<b>Coach Develop</b>	Ryz Obuchowicz	<b>Nominations</b>	TBD

<b><u>Representatives</u></b>			
<b>Thompson Boat Center</b>	-----	<b>Crew Council</b>	Noel Deskins (Wakefield)
<b>Sandy Run Park</b>	James Short	<b>USRA Referees</b>	Ryz Obuchowicz

## II. President's Report. Rob Ittig:

A. Rob gave a brief update on the embezzlement investigation that engendered some lengthy discussion. The report of investigation, compiled by Cindy Thomas, Dorothy Lazor, Fran Phoenix and John White, and is 2 ½ inches thick, was delivered to the Prince William County Police, Detective Patrick Crowley, on December 30, 2010. Detective Crowley is expected to meet with the Commonwealth Attorney, Mr. John Arledge, sometime soon to determine the action to be taken.

B. Mike Mutter provided a brief status of the insurance claim proceedings. Not much can be disclosed due to the complicated nature of the claim, the inconsistencies in the policy (which is 93 pages), and the guard against prejudicing our position by premature disclosure. The Proof of Claim is in process and will be sent to the Insurance Company, Philadelphia Indemnity Co., by the end of the month (it is due within 120 days of discovery, that date being October 4, 2010).

C. The Capital Equipment Plan was discussed, in particular the need for the plan given the financial situation we are experiencing. The assessment for this year will not be determined until after the rowing season is completed and the assessment may be adjusted (or eliminated). However, regardless of the method of funding the plan, some form of capital equipment plan is needed. We have never had such a plan and our infrastructure is, or is getting to be, too old to maintain. Richard Laurence of Christchurch School suggested we look outside our organization for assistance, mentioning colleges, masters, and clubs.

D. Website. Ryz Obuchowicz said the website is up as of last week. It is a work in progress and has a very new look and feel. Suggestions for additions and changes are solicited, however, keep in mind what you see is just the beginning. More is being added daily. The Webmaster is Marc Rotenberg and he is most responsive to our needs.

E. Treasurer Election. Since the election is by written ballot and the slate is four persons, the election was started at this point in the meeting so that it could be processed while the meeting continued. The four candidates were: Dorothy Lazor, Mark Peterson, Dana LeFever, and Chris Nelson. A biography of each had been sent out prior to the meeting. The four were introduced and each made a brief statement. Mark Peterson was elected.

## III. Secretary Report. John White:

A. The Minutes of the November 2, 2010 Board meeting were read and approved as written.

B. John gave a brief report of the Booster Summit held in Richmond on November 20, 2010. He thought it was well worthwhile and highlighted several practices concerning finances that we can well relate to now. Several handouts from the Summit were distributed

## IV. Treasurer's Report. John White:

A. The financial statement for the last quarter (Oct – Dec) could not be distributed at this time due to the investigation. However, the amounts in each of the three accounts (Operating, Capital, and Building) were announced and all known outstanding debts to date have been paid. The schools with dues outstanding (9) were announced.

V. Vice President's Report. Michael Mutter:

A. Mike broached the IRS movement to classify all coaches as employees vice independent contractors. Several booster organizations are dealing with this issue and it is complicated and has ramifications for the boosters, schools and coaches. Mike requested that the membership share information and we will make sure it gets distributed to all. Discussion included contacting USRowing to see if it has information or a policy. It was commented that making coaches a Fairfax County Public School employee was not necessarily good in that it may result in a pay cap.

VI. Representative's Reports.

- A. Crew Council. Noel Deskins: NTR
- B. USRA Referees. Ryz Obuchowicz: "We need referees."
- C. Sandy Run Park. James Short: NTR
- D. Thompson Boat Center. Jermaine Lasane: NTR

VII. Coordinator Reports.

- A. LOC. Ryz Obuchowicz: Only a few permanent LOC Staff members have been identified. The names are due by February 1<sup>st</sup>.
- B. Charlie Butt. TBD: NTR
- C. Personnel. Shirley von Rinteln: John White spoke for Shirley. The volunteer coordinator meeting is in one week, January 11<sup>th</sup>, here in the TJHSST cafeteria.
- D. Programs. Cheryl Garner: John White spoke for Cheryl. Pictures and team biographies for the seasonal regatta programs are due March 1, 2011.
- E. Trophies. Mike Stilwell: Trophy turn in is at the VASRA meeting March 1<sup>st</sup>. Mike also handed out the plaques awarded to the teams that won the Points Trophies at the Virginia Scholastic Rowing Championship May 22, 2010. The point's winners had not been calculated on site and were not completed until after the summer. The winners are Georgetown Visitation (Women's Div I), St Albans (Men's Div I), and Gloucester (both the Women's and Men's Div II). The point's trophies will not be handed out. VASRA will ensure the results are properly inscribed on the trophy plinth plates.

VIII. Committee Reports.

- A. Audit. TBD: NTR
- B. Bylaws. John White: NTR
- C. Coaches Committee. Mary King: There will probably not be a coaches meeting this month, however, there are matters the coaches need to address, principally VSRC progressions and weekly ranking, so a meeting in February is desired. She will contact the coaches for a best date/time.

- D. Coaches Development. Ryz Obuchowicz: NTR
  - E. Grievance. Harry Heim: NTR
  - F. History. Ryz Obuchowicz: NTR
  - G. Nomination. TBD:
- IX. Old Business. None
- X. New Business. None
- XI. Announcements.
- A. 12/31 – Organizational dues were due to USRowing.
  - B. 1/11 – Volunteer Coordinator meeting, TJHSST cafeteria, 7:30 pm.
  - C. 1/25 – Crew Council meeting, Freedom HS, 10 am.
  - D. 1/31 – Publish Safety Plan on the VASRA website.
  - E. 2/9 – Potomac Safety meeting, DC Harbor Police HQ, 550 Water St SW, Washington DC.
  - F. 2/19 – Coxswain Clinic, TJHSST, 9 am to 1 pm.
- XII. Adjournment. The meeting adjourned at 9.18 pm.
- A. The next BOD meeting is Tuesday, February 1, 2011 in the TJHSST Cafeteria.

*John D. White*

John D. White  
Secretary