

**July**

- 20 - Executive Board and Regatta Director planning meeting, budget planning.
- 31 - Send 2010-2011 draft budget to the Board of Directors by email for electronic vote by August 31st.

**August**

- 15 - Audit complete
- 15 - Reminder to teams to submit scholastic honor roll entries by September 11th. Form on USRowing web site.
- 15 - Orientation Handbook preparation initiated
- 31 - Electronic vote due on draft budget for 2010-2011 Fiscal Year

**September**

- 10 - Scholastic Honor Roll nominations deadline to USRowing. Coach and school Principal signatures required.
- 18 - **Coaches Committee meeting, 10 am, South County HS**
- 18 - **Coaches Water Safety Clinic, 9 am, Cameron Wave Pool - CANCELLED**
- 21 - Crew Council meeting, 10 am, Freedom HS
- 28 - Executive Board and Regatta Director planning meeting.

**October**

- 5 - **BOD Meeting, 7:30 pm, TJHSST Cafeteria** 6560 Braddock Rd, Alexandria **BOD MEETING 1**
  - Required Orientation for Booster Presidents and Representatives. Anyone else is welcome
  - Budget presented to Board of Directors and voted if not already approved electronically
  - Member Booster Roster information update turned in to VASRA Secretary.
  - **\* Member Dues (\$100.00) due to VASRA Treasurer**
- 16 - Coaches Committee meeting, 10 am, Location South County HS. Rules changes submitted.
- 15 - Information Tax Return due to IRS.
- 23 - Occoquan clean-up day
- 16 - VASRA Equipment Inventory
  - \* Payment required NLT November 15th**

**November**

- 2 - **BOD Meeting, 7:30 pm, TJHSST Cafeteria [Note: Election Day]** **BOD MEETING 2**
  - Draft school regatta participation schedule due from the Coach's Committee. Reviewed and sent to Crew Council.
  - Team rower numbers due from each Booster organization
  - Issues to take to the USRA Convention reviewed (Obtain USRowing Annual Convention Agenda)
  - Rule Book recommended changes reviewed and sent to Crew Council
  - Safety Plan changes reviewed
  - **\* Launch Driver Training Plans due from each Booster Organization (turn in to the VASRA Vice President)**
- 13 - Referee Training Clinic. 9 AM - Noon, location TBD.

**December**

- 7 - Crew Council meeting, 10 am, Freedom High School. Schedule approval. Rules review.
- 2-4 - USRowing Convention - Tampa, FL
- 31 - USRowing organizational dues due

**January**

- 4 - **BOD Meeting, 7:30 pm, TJHSST Cafeteria** **BOD MEETING 3**
  - VASRA Financial Situation Update
  - Election of a Treasurer
- 4 - Submit Potomac River Regatta Permit Request for Charlie Butt on April 30th.
- 8 - **Coaches Committee meeting, 10 am, South County HS (tentative)**
- 11 - **Volunteer Coordinator Meeting, 7:30 PM, TJHSST** 6560 Braddock Rd, Alexandria **VOL COORD MTG**
- 25 - Crew Council meeting, 10 AM, Freedom HS. Rule Book approval, submit post-season waiver request to VHSL.
- 31 - Publish the Safety Plan update on the VASRA Web Site.
- TBD** - Executive Board review Rowing Weight Control Program with FCPS Trainers.

**February**

- 1 - **BOD Meeting, 7:30 pm, TJHSST Cafeteria** 6560 Braddock Rd, Alexandria **BOD MEETING 4**
  - **\* LOC permanent staff member assignment name due to Occoquan Regatta Director.**
- 9 - Potomac/Anacostia Safety Meeting, DC Harbor Police HQ, 550 Water Street SW, Washington, DC.
- 12 - **Coaches Committee meeting, 10 am, South County HS**
- 12 - Lightweight programs initiated. Body fat measurements obtained the week of February 14th.
- 19 - Coxswain Training Clinic, 9 am - 1 pm, Woodbridge High School, 3001 Old Bridge Road, Woodbridge, VA
- 21 - First Day of on-water practice
- 26 - Occoquan Work Day - Course Preparation (on land), 9 am - 1 pm
- TBD** - Sandy Run Users Safety Meeting, South County HS, 7:00 PM

**March**

- 1 - BOD Meeting, 7:30 pm, TJHSST Cafeteria 6560 Braddock Rd, Alexandria BOD MEETING 5
  - Team photos and program team write-ups due to regatta Programs Coordinator.
  - Trophies turned in to Trophy Committee for VSRC championships and Phoenix regatta preparation.
  - Nominations Committee members designated by VASRA President.
- 5 - Occoquan Work Day - On Water Course Installation #1, 9 AM - 1 PM
- 5 - USRowing Referee Clinic 8:30 - 2:30, location TBD.
- TBD - OLOC organizational meeting, NVRPA Headquarters, Fairfax, 7:30 pm
- TBD - DC Harbor Police Boat Safety Course
- 12 - Occoquan Work Day - On Water Course Installation #2, 9 AM - 1 PM
- 18 - \* Rule Book Certification due to Crew Council Chairman from school ADs.
- 18 - \* Team Master Eligibility List (MEL) due to Crew Council Chairman from school ADs.
- 18 - \* VASRA Regatta Entry Fees due to VASRA Treasurer from Boosters.
- 18 - \* Certification that all rowers have signed a liability waiver due from Boosters.  
Must be done ONLINE. Certification is submitted to the VASRA Secretary.
- 19 - Occoquan Work Day - On Water Course Installation #3, 9 AM - 1 PM
- 21 - List of Trained Launch Drivers due to Volunteer Coordinator.
- 21 - Volunteer names due to Volunteer Coordinator.
- 26 - First regatta - Polar Bear, Occoquan [Cox meeting 8:00, Coaches 8:30, First Race 10:00]
- 6,13,or 20 - Launch driver Training by Foundation for Rowing Education, Sandy Run, 8 am - 4 pm.

**April**

- 2 - Walter Mess Regatta, Occoquan [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- 5 - BOD Meeting, 7:30 pm, TJHSST Cafeteria 6560 Braddock Rd, Alexandria BOD MEETING 6
  - Nomination Committee submit slate of officers for election consideration at June meeting.
  - Team Rosters for Championship Programs due to Lee West.
  - Audit Committee appointed
- 9 - Darrell Winslow Regatta, Occoquan [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- 16 - Smokey Jacobs Regatta, Occoquan [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- 18-22 - School spring break
- 19-25 - Passover
- 23 - VSRC entry declaration by Div 2 teams to row up to Div 1. Coaches notify Coach Committee Chair.
- 23 - Regional Park Regatta, Occoquan [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- 24 - Easter Sunday
- 30 - Charlie Butt Regatta, Potomac [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- 30 - Al Urquia Regatta, Occoquan [Cox meeting 7:00, Coaches 7:30, First Race 9:00]
- End - PLOC place all VASRA equipment at Sandy Run for annual storage.

**May**

- 7 - Ted Phoenix Regatta (for Lower Boats), Occoquan [Cox meeting 6:30, Coaches 7:00, First Race 8:00]
- 9 - Secretary submits room request to TJHSST for next season's BOD, Vol Coord meetings, and Coxswain Clinics.
- 14 - VSRC Championship Regatta, Occoquan [Cox meeting 6:30, Coaches 7:00, First Race 8:00]
- 20-21 - Stotesbury Regatta, Philadelphia
- 21 - Occoquan Classic Regatta, Occoquan [Cox meeting 8:00, Coaches 8:30, First Race 10:00]
- Mid May - Summer Rowing Programs identified / announced / posted on the VASRA Web Site.
- Mid May - Treasurer email out the Capital Equipment Assessment invoices to the Booster Treasurers
- 27-28 - SRAA Championship Regatta, Cooper River, NJ.

**June**

- 4 - Sandy Run Course removal and equipment storage.
- 7 - Crew Council meeting, 10AM, Freedom HS.
- 7 - BOD Meeting, 7:30 pm, TJHSST Cafeteria 6560 Braddock Rd, Alexandria BOD MEETING 7
  - Elect Officers for the next year.
  - Coordinators / Committee Chairs submit job description / committee function update.
  - Final VASRA Regatta Fees adjustment due to / from Treasurer.
  - Tentative events schedule for next year handed out. Ensure turnover to new booster officers, as required.
  - Scholastic Honor Roll nomination form handed out. June 11 to Sept 10. Coach and Principal signatures required.
- 11 - Sandy Run Course removal and equipment storage.
- 10-12 - U S Rowing Youth National Championship Regatta, Oak Ridge, TN
- 18 - Coaches Committee meeting, 10 am, South County HS
- 30 - Capital Equipment Assessments due from the booster organizations.
- 30 - Final budget statement due
- Late June - New Executive Board & Coaches Committee Chair meet to propose next year regatta schedule.

*Items with \* must be completed for a team to row in a VASRA regatta or meet.*