

MINUTES of NCASRA BOARD of DIRECTORS MEETING March 7, 2006

I. The NCASRA Board was called to order by the Vice President at 7:37 PM, March 7, 2006 in the library of Thomas Jefferson HSST. Thirty-four voting members were present as follows:

<u>Executive Board Members</u>			
<b>President</b>	-----	<b>Vice President</b>	Rob Ittig
<b>Treasurer</b>	Lee West	<b>Secretary</b>	John White
<u>At-Large and Team Members</u>			
<b>At-Large Past Pres</b>	Joseph Creed	<b>Mathews</b>	-----
<b>At-large (Towner)</b>	-----	<b>McLean</b>	Tom Zegler
<b>At-large (Wick)</b>	Carl Wick	<b>Mount Vernon</b>	Pam Hull
		<b>National Cathedral</b>	Alex McNamara
<b>B-CC</b>	Matthew Siegel	<b>Oakton</b>	Radwan Saade
<b>Bishop Ireton</b>	-----	<b>Potomac</b>	-----
<b>Bishop O'Connell</b>	Steve Kapurch	<b>Robinson</b>	TJ Kozikowski
<b>Christchurch</b>	-----	<b>Saint Albans</b>	Lynn Hatch
<b>DeMatha</b>	-----	<b>St Stephens/Ste Agnes</b>	Wendy Johnson
<b>Elizabeth Seton</b>	-----	<b>Sidwell Friends</b>	Nancy Markowitz
<b>Episcopal</b>	-----	<b>South County</b>	-----
<b>Fairfax</b>	Bill Allbright	<b>T C Williams</b>	Tracy Hollingsworth
<b>Forest Park</b>	-----	<b>Thomas Jefferson</b>	David Lampen
<b>Gar-Field</b>	Jim Keefer	<b>Wakefield</b>	Vaughan Olbrys
<b>Georgetown Day</b>	Brooke Alexander	<b>Walt Whitman</b>	Jack Orrick
<b>Georgetown Visitation</b>	Chuck Patenaude	<b>Walter Johnson</b>	Altan Gabbay
<b>Gloucester</b>	-----	<b>Washington-Lee</b>	Laura Adler
<b>Holton Arms</b>	Tom Wilde	<b>West Potomac</b>	Steve Wanser
<b>Holy Cross</b>	-----	<b>West Springfield</b>	Harry Heim
<b>Hylton</b>	-----	<b>Westfield</b>	Craig Trumbull
<b>James Madison</b>	-----	<b>Woodbridge</b>	Hal Johnson
<b>J E B Stuart</b>	Jim Kilbourne	<b>Woodrow Wilson</b>	-----
<b>Lake Braddock</b>	Steve Mutty	<b>W T Woodson</b>	Vanette McKinney
<b>Langley</b>	-----	<b>Yorktown</b>	Ed Wells

<u>Coordinators</u>			
<b>DLOC</b>	Peter Evans	<b>OLOC / Concessions</b>	Lee West
<b>Communications</b>	Steve Lee	<b>Personnel</b>	Mark Lindon
<b>Programs</b>	Steve Lee	<b>Training</b>	TJ Kozikowski
<b>Trophies</b>	Mike Stilwell	<b>Web Master</b>	Ron West
<u>Committees</u>			
<b>Audit</b>	Steve Lee	<b>Bylaws</b>	John White
<b>Coaches Development</b>	Ryz Obuchowicz	<b>Concessions</b>	Lee West
<b>Corporate Sponsor</b>	T J Kozikowski	<b>Coxswain Certification</b>	Ryz Obuchowicz
<b>Grievance</b>	TBD	<b>Historian</b>	Ed Wells
<u>Representatives</u>			
<b>Coaches Association</b>	Bryan Tylander	<b>Crew Council Chair</b>	Kerry Donley
<b>Sandy Run Park</b>	James Short	<b>USRA Referees</b>	Ryz Obuchowicz
<b>Thompson Boat Center</b>	-----	<b>Anacostia Community Boathouse Association</b>	Vaughan Olbrys

II. Secretary Report.

- A. The Minutes of the February 7, 2006 Board meeting were read and approved.
- B. The following school DLOC/OLOC Representatives have not been identified: National Cathedral, Oakton, Robinson, St Albans, South County, Georgetown Visitation, Woodbridge
- C. The following schools have not paid 2006 Dues: DeMatha, Forest Park, McLean
- D. The following schools have not paid 2006 Estimated Entry Fees: DeMatha, Episcopal, Forest Park, Georgetown Day, Georgetown Visitation, Gloucester, McLean, Walter Johnson
- E. Reminder that Liability Waiver Forms Certification is due from each school by March 18<sup>th</sup>.

III. President's Report. John Brownell was unable to attend, Rob Ittig made comments:

- A. Discussion of the Schuylkill Navy reply to the NCASRA letter of concern about the Stotesbury Regatta of May 2005 was tabled until the April meeting. It was requested that a copy of the reply be forwarded to the Representatives (done March 8<sup>th</sup> by the Secretary).
- B. Discussion of the Coxswain Certification status: It's on hold. Planning for implementation next year.
- C. Rob reviewed all the administrative requirements that come due NEXT WEEK. These are the things that must be completed by each school to be eligible to participate in any NCASRA regatta or meet. The list is under Announcements, paragraph XII below.

IV. Vice President's Report. NTR

V. Treasurer's Report. The February financial statement was reviewed by Lee West. She reiterated the delinquent dues and estimated entry fees.

VI. Representative's Reports.

A. Crew Council. Kerry Donley reminded all the MOU signatures are due March 16<sup>th</sup> and a listing of the schools that have not yet responded will be forwarded to the Representatives (done March 8<sup>th</sup> by the Secretary). He said the lightweight program certification was underway. Some discussion ensued concerning the requirement for Certified Measurers for body fat. Langley High School has been offered as a location to do measurements for schools not having its own certified measurer. Bryan Tylander requested the location be more central for the northern schools and offered Thompson Boat Center as a preferred location.

B. Anacostia Community Boathouse Association. Vaughn Olbrys: NTR

C. Coaches Association. Bryan Tylander: Lightweight certifications due March 13<sup>th</sup>.

D. USRA Referees. Ryz Obuchowicz: We had a successful Referee Clinic on February 11<sup>th</sup> but we still need more referee candidates. Most NCASRA regattas are thin on referees and we need to continue to emphasize referee recruiting for the future. He mentioned that coxswain and coaches meetings for the Dual and Triple Meets still need to be scheduled (by the Senior Coach for each meet) and should be done well in advance for planning (particularly in view of the low number of available referees).

E. Sandy Run Park. James Short: There are still a few 2-stroke engines being operated on the Occoquan ... all were to be removed by March 1<sup>st</sup>. As of March 31<sup>st</sup> all launches that do not have an up-to-date VA boat registration sticker must be removed from Sandy Run and Bull Run. If not, they are subject to disposal by the Park staff. All launches are to be well identified with the school name. We have three teams to meet with to review rules, conduct and safety. Teams have been notified by e-mail that next week the after dark rule will be enforced. No launches are to be tied off in the yellow painted areas of the main launch dock. PFDs have NOT been worn properly, i.e., tied and buckled. There have been speeding cars in the park, mainly by parents! Trash has been left in boathouses ... a rotating system is going to be used to have a school assist the staff in daily clean-up. Finally, doors are being left open and/or unlocked.

F. Thompson Boat Center. NTR

## VII. Coordinator Reports.

A. Communications/Programs. Steve Lee: Team biographies and photos are due tonight. Only 8 schools have turned both in to date! ... a sorry number, indeed. He read the names of the schools with the information not yet provided.

B. DLOC. Peter Evans: Still short on DLOC staffing.

C. OLOC. Lee West: Some staff not yet assigned. Lee reiterated that no pets of any kind are allowed in Sandy Run Park on regatta days. She also went through safety measures/requirements.

D. Personnel. Mark Lindon: For those schools that want to change rowing location, Mark cannot approve the switch, it must go to the Crew Council. In the meantime, the school is responsible for its volunteer assignments as presently scheduled. For those schools that may have difficulty filling launch driver slots, let him know. He can work with you by exchanging assignments with drivers available from other schools.

E. Training. TJ Kozikowski: Launch Driver Orientation was held on March 5<sup>th</sup> with 24 persons at TBC and 48 at Sandy Run. Orientation is scheduled again this Sunday at both locations. Ed Wells mentioned the boat safety course was held by the D.C. Harbor Police on March 4<sup>th</sup> with 13 persons attending. He suggested sending a letter to the D.C. Chief of Police thanking Officer Rob Calligaro for conducting the safety class. A quick MOTION to that effect was made, seconded and approved. Ed said there is interest in conducting another boat safety course ... contact him if anyone wants to attend.

F. Trophies. Mike Stilwell: ALL TROPHIES are due to be turned in by the next meeting on April 4<sup>th</sup>. He called attention to the handout on trophies, noting that help was needed in completing the histories of some trophies for the period 1990 to 1996, particularly the years 1990 and 1994.

G. Web Master. NTR

## VIII. Committee Reports.

A. Coaches Development. Ryz Obuchowicz: NTR

C. Concessions. NTR

D. Corporate Sponsorship. TJ Kozikowski: This is a long-term project ... expect to have some actions formulated for next year.

C. Coxswain Certification. Ryz Obuchowicz: Intend to have a written policy by next meeting.

E. Historian. NTR (Now working in the present and planning the future, the past is on hold.)

IX. Reading and Consideration of Communications. None

X. Old Business. None

XI. New Business. None

XII. Announcements. Those with an asterisk (\*) must be completed before a team may compete in a NCASRA regatta or meet.

A. March 11 and 18 - Sandy Run Work Days for race course installation

B. March 12 - Launch Driver Orientation, Sunday at 1 PM, Sandy Run and TBC

C. \*March 13 - Team Eligibility Certificates due to Crew Council Chairman (School ADs)

D. \*March 13 - Crew Council Dues due to Crew Council Treasurer (School ADs)

E. \*March 16 - 2006 Rule Book Certification and Acknowledgement Signatures due to Crew Council Chairman (School ADs, Booster Presidents, Head Coaches)

F. \*March 18 - NCASRA Liability Waiver Form Certification due to NCASRA Secretary (Booster Presidents)

G. March 25 - First regatta, Polar Bear, Sand Run

H. April 4 - All trophies turned in to Trophy Coordinator, Mike Stilwell

I. The 2007 Scholastic Rowing Association (SRA) Regatta will be on the Cooper River in Camden County, NJ

J. The SRA will have a representative on the USRowing Youth Committee

K. For the VSRC and NCC championship regattas, a team list of names is to be turned in to Lee West for the program inserts - just a first and last name is desired.

L. A USRowing Junior National Team testing is scheduled for next weekend – Saturday at Sandy Run for the men, Sunday at TBC for the women, 9 AM to ~3 PM both days. See the USRowing Web Page for details. You must be a member of USRowing to participate

XIII. Adjournment. The meeting adjourned at 8:26 PM. The next meeting is Tuesday, April 4, 2006 in the TJHSST Cafeteria.

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John D. White  
Secretary